



# SANDRINGHAM SOCCER CLUB

ABN 56 440 282 148 Incorporating

Sandringham Soccer Club

[www.sandringhamsoccerclub.org.au](http://www.sandringhamsoccerclub.org.au)

P.O. BOX 11, Hampton Vic 3188

## SUB-JUNIOR MANAGER'S GUIDE TO THE SEASON

### AT START OF THE SEASON

- Prepare team list with names of parents and contact numbers and distribute to other members of the team. A template which can be amended to your team's needs is on our website under ***Info for Members***. Contact all parents prior to distributing list to make sure it is okay with them to have their details included.
- Co-ordinate rosters for the season including: game day roster, ½ time and full time snack roster, canteen help roster and line marking roster, including putting up and taking down nets if you are first or last to play on the day. A schedule of all home matches is posted on club bulletin board near the canteen so that you know if you are the last team to play on a pitch.
- Please make sure that a parent is assigned to canteen duty for every home game. Canteen helpers should arrive 15 minutes before their game and are expected to remain in the canteen for half of the game.
- Make sure your players know that it is their responsibility to contact either the coach or the manager if they are unavailable for training and/or match day. Absolutely no jewellery is allowed to be worn on match day. This includes watches, rings etc.
- Make sure that all players have official shorts and socks and have shin pads and boots (no child will be allowed to play without shin pads). Also ensure all players have self registered on My Football Club (to cover players with necessary insurances).
- There is a template on our website under ***Info for Members*** which you can use to make up a team fixture with rosters and venues for away games. Add in Referee Marshals and Pitch Setup (if you are the first team to play that day).

### MATCH DAY RESPONSIBILITIES – AT HOME

- Inspect grounds to ensure that playing surface is free of debris that could impinge on the safety of the players (1<sup>st</sup> team on ground only). Also remove any animal droppings – there are plastic bags in the canteen.
- If you are the first team on the pitch, mark the lines (including parent control line) and put up the nets. **Lines must be marked each week.**
- Take down the nets if you are the last team on the pitch. See the match schedule at the canteen to check if you are the first or last on the pitch.
- If two Sandy teams are playing each other, bibs are available for U7/U8/U9 teams and Orange Change strip for U10/U11 teams (please sign out each use) in the canteen for the Away team to wear. Please return bibs to canteen after the game.

- Budding Refs have been arranged for all Home Games. In the event that your Budding Ref is unavailable, it is the Home teams responsibility to provide a parent referee. If no-one is willing then ask the opposition for a volunteer.
- Ensure that a Marshall is appointed to escort the Budding Referee on and off the field of play, and to deal with any spectator issues. Marshall jackets must be worn and are stored in the nets room. Please return them after the game.
- Provide the Budding Ref with a match ball before the start of the match.

#### **OTHER SUGGESTIONS TO MAKE THE SEASON FUN!**

- Let the coach know if a player is celebrating a birthday during the week so the coach can acknowledge the player at practice.
- Schedule a team get together early in the season so that players can get to know each other. All teams are welcome to use the pavilion at Spring St. for team get togethers either after training or after a game. Bookings can be made by emailing [admin@sandringhamsoccerclub.org.au](mailto:admin@sandringhamsoccerclub.org.au)
- Encouragement award can be handed out by the coach after every game or during the season.
- Encourage parents to always be positive about the game results. It isn't about winning but having fun, keeping fit and improving their soccer skills.
- Encourage players to be good sports about winning and losing...always shake hands and three cheers and the end of the game.
- If time permits, prepare an occasional team newsletter. We have found that regular newsletters enhance team and club spirit. Or you can post a match report with photo on our website. Just go to home page [www.sandringhamsoccerclub.org.au](http://www.sandringhamsoccerclub.org.au) and click on **Match Reports** and submit your report.

#### **END OF SEASON ACTIVITIES**

- Collect a small contribution from each parent to provide a thank you gift to the Coach.
- Organise an end of season get together for players and parents. The Spring St. pavilion is available for bookings by emailing [admin@sandringhamsoccerclub.org.au](mailto:admin@sandringhamsoccerclub.org.au)
- Collect all team equipment (goalie gloves, goalie tops, bibs, balls, First Aid kit, Match Balls etc) and return to the Equipment Coordinator on the specified day.

#### **ANY PROBLEMS?**

- Please notify a member of the committee or your age level coordinator as soon as possible if you feel that your team has a problem that needs to be addressed.
- References: [www.footballfedvic.com.au](http://www.footballfedvic.com.au)  
[www.smallsidedfootball.com.au](http://www.smallsidedfootball.com.au)  
[www.sandringhamsoccerclub.org.au](http://www.sandringhamsoccerclub.org.au)  
Codes of behaviour on Sandringham website

**THE CLUB WOULD LIKE TO THANK YOU AND FOR YOUR TIME AND EFFORT IN MAKING THIS A FUN AND ENJOYABLE SEASON FOR OUR PLAYERS AND PARENTS.**